**Volunteer Job Description**

**Title:** **On-Call Lead Mentor**

**Reports to:** Fill in appropriately

**Purpose of Position:** Serve as a liaison between Your Organization’s hospital, foster parents, and the foster coordinator

**Duties and Responsibilities:**

* Be on-call as a back up to foster mentors for medical emergencies and approve hospital visits (if not done by an on-call manager)
* Counsel foster families through difficult situations involving foster kittens
* Preparing foster families for the possibility of the death of a kitten and helping them to cope with the loss

**Qualifications:**

* Minimum of two years of experience as a foster mentor
* Demonstrated extensive knowledge of Your Organization’s foster program protocols
* Willingness and availability to be on-call 24/7 during assigned on-call time period

**Training Requirements:**

* Foster training and mentor training
* Adoption counselor training (not required but a bonus)

**Time Commitment:**

* About 1-15 hours per week, varies depending on the time of year

**Volunteer Benefits:**

* Helping kittens find their forever homes
* Working with foster families and Your Organization’s staff
* Opportunities to attend workshops on cat related topics as offered by Your Organization
* Making a difference in the community